



Date: 15/06/21  
My Ref: CT/ESPO  
Please ask for: Cat Tuohy  
Direct Dialling: (0116) 305 5483  
e-mail: cat.tuohy@leics.gov.uk

To: Members of the ESPO Management Committee

Dear Member,

### **ESPO MANAGEMENT COMMITTEE**

A meeting of the Management Committee will be held on Wednesday, 23 June 2021 at 10.30 am via Microsoft Teams.

Yours faithfully,

Cat Tuohy  
for Consortium Secretary

### **AGENDA**

Item

Report by

1. Appointment of Chairman.  
Cllr. P. Butlin has been nominated to be Chairman for the municipal year ending April 2022.
2. Appointment of Vice-Chairman.
3. Minutes of the meeting held on 17 March 2021. (Pages 3 - 8)
4. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.
5. Declarations of interests in respect of items on this agenda.

6. Items referred by the Finance and Audit Subcommittee.

*There are no specific items referred. The issues considered by the Subcommittee are covered in items 7 and 13 which appear elsewhere on the agenda.*

- |     |   |                      |                 |
|-----|---|----------------------|-----------------|
| 7.  | Internal Audit Service - Annual Report 2020/21.   | Consortium Treasurer | (Pages 9 - 42)  |
| 8.  | Grove Park Modification - Future Ways of Working. | Director             | (Pages 43 - 46) |
| 9.  | Director's Progress update.                       | Director             | (Pages 47 - 58) |
| 10. | Date of Next Meeting.                             |                      |                 |

The next meeting of the Committee is scheduled to take place on Wednesday 15 September at 10.30 am as an attended meeting.

11. Exclusion of the Press and Public.

The public are likely to be excluded during consideration of the remaining items in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information).

- |     |  |  |                  |
|-----|--|--|------------------|
| 12. | Director's Supplementary Report.           | Director                                 | (Pages 59 - 74)  |
| 13. | Draft Outturn 2020/21.                     | Director and Consortium Treasurer        | (Pages 75 - 86)  |
| 14. | Operation of the Contract Procedure Rules. | Director                                 | (Pages 87 - 94)  |
| 15. | LGA Truck Cartel Litigation.               | Legal Advisor to the Servicing Authority | (Pages 95 - 96)  |
| 16. | Website Update.                            | Director                                 | (Pages 97 - 108) |

There will be a presentation for this item.

- |     |                              |          |                   |
|-----|------------------------------|----------|-------------------|
| 17. | My School Fund Presentation. | Director | (Pages 109 - 118) |
|-----|------------------------------|----------|-------------------|

There will be a presentation for this item.

18. Any other items which the Chairman has decided to take as urgent.